

TEACHER RESOURCE ROOM

CLASSIFICATION

Books/resource items have been placed into the following categories:

004	Computers
020	Library
153	Learning Study Skills
306	Maori
333	Conservative
362	Special Needs/ESOL
370	Teaching/Education
371	Bicultural /Multicultural equity
372	Reading
400	Language – English
490	Languages – International (Samoan, French, German)
500	Science
510	Mathematics
600	Technology
612	Health & Safety
700	The Arts
745	Visual Arts & Crafts
780	Music & Dance
796	P.E & Sports
821	Literature / Poetry / Drama
900	Social Studies

*Within these categories books are in **alphabetical order** according to the first letter of the title.

**Large items / kits are on the top shelves.

***Other large resource items are in the poster file.

For extra help, refer to the Library Assistant who will tutor you in using these systems if you wish.

ISSUING

All books/ resources are to be issued by Library Assistant. After hours the Finlayson Park School barcode number is to be recorded by your name in the Teachers' Resource section of the "After Hours Loan Book". This is kept at the end of the bench just inside the door.

RETURNING RESOURCES

All items are to be placed in the Returns Trolley. **DO NOT PUT THESE ON THE SHELVES.**