

CROSSING PATROLS

Pupils attending Finlayson Park use two pedestrian crossings, John Walker Drive will be patrolled by monitors and Teacher.

Weymouth Road crossing has pedestrian lights (with Teacher supervision).

Patrols operate at the following times:

8.05am – 8.35 am

2.45pm – 3.05 pm

Punctuality is essential. Teachers must be on duty at the stated times in hi-visibility vests . In the afternoon, duty teachers should ready their classes by 2.40pm and then proceed to the crossing so they are on station by the time the children arrive. The neighbouring Teacher will dismiss the Duty Teacher's class.

Reporting Offences: **PROMPT ACTION IS ABSOLUTELY ESSENTIAL**

Teachers must collect a Road Patrol notebook to record incidents and take it on duty with them.

1. In the event of an offence complete a full written report – give as many details as possible. Number plate, make of car, time, direction, speed, witnesses.
2. A copy of report should be given to the Patrol Supervisor.
3. Appropriate follow-up should be acted on immediately.

Patrols Supervisor

Responsibility for supervising crossing patrols will be delegated to a Teacher.

The Supervisor's responsibilities will include ...

- ...1 Organising the Patrol Wardens roster,
- ...2 Arranging training ,
- ...3 Liaising with the Police,
- ...4 Traffic Offences are reported, equipment is in good order,
- ...5 and Duty Teachers honor their responsibilities.

ROAD PATROL PROCEDURES

1. Teacher on duty on John Walker Drive must be there at 8.05am and 2.45pm daily.
2. Teacher must always stand on the side where the children are within 1 meter of patrollers. i.e. In the morning at the houses side of John Walker Drive.
3. a. The students on patrols are assisted by the duty teacher to lay out cones and patrol signs before and after patrols.
b. Students are responsible for getting equipment out and returning them.
4. THE PATROL IN ACTION
P1. "Signs out" (Check) P2 "Safe". (Look left & right)
P1 "Cross now" P2 "Signs in"
5. WEYMOUTH ROAD CROSSING
a) Children use the lights in the morning themselves. b) A teacher on duty for afternoon dismissal.