

BARRIERS TO ACHIEVEMENT

GUIDELINES

1. a) Identify only those students you feel require on-going monitoring and extra support which may occur both in and outside the classroom environment.
b) Discuss these children and their needs with your Senior leader./PCT Coordinator
c) Consider what can be done in your own class teaching environment as well as in special programmes.
d) Complete ‘Student at Risk’ referrals form for any severe special needs students and give to Hauora Leader (Te Roopu Hauora)
2. a) Enter information for identified students on to ETAP (Feb / March)
b) Follow ETAP Barriers process as shown (Appendix B).
4. Monitor progress at regular intervals during team meetings. Discussions are to take place at mid-year appraisals/ Conferences.
5. As new students’ barriers to achievement are identified these should be recorded on ETAP also, following the same procedures above.
6. At the end of Term 3 complete the summative evaluation on ETAP (see Appendix B.)
7. Reflect on Barriers to Achievement evaluation during your end of year Appraisal to assist in identifying your possible future Professional Development needs.

eTAP – Barriers

Before inputting data you should have discussed the children you have identified as having barriers with your team leader. You need to consider what can be done in

your own class teaching environment as well as special programmes the child is Currently involved with.

N.B: *C.W.S.A. children please show in which areas they excel e.g. maths.*

PROCEDURES

- Logon to website as usual
- Logon to your own class
- Click- Barriers to Achievement – on front menu page.
- Select student and add barrier with strategies.
- Click Save/Add barrier / strategy.

You may choose more than one barrier at a time for a specific child and show the appropriate strategies for all barriers, and then save.

Do not repeat strategies if already selected for another barrier but the same child.

Printing

- To print whole class barriers – click PRINT friendly list in blue font, after your class list. This will show a print preview, then click File, - Print.

Term Evaluation

- Scroll down to set barriers, below barrier menu page
- Click against child and barrier to highlight.
- Click edit.
- Click Review – Term 3
- Click Evaluated and choose 1 of 4 levels
- Save changes